Welcome to Harvey Hadden
and to your next phase of Games Starter Training
Aims of the day

By the end of the day we would like you to know more about:

➤ Your Venue

➤ Your Functional Area

➤ Your Team
What your day will look like

- A-Z of the Games
- Role Training
- Venue Tours
- Getting to know each other
- Q&A
A to Z of the Games

John Selby-Sly
Games Starters Programme Manager
is for...

Accreditation
Accreditation - your new best friend!
is for…

Breaks & meals
Breaks & meals

- We will provide meals where your shift covers a normal meal time (lunch & dinner)
- Meals to be collected from volunteer room
- Delivered to where needed
- Breaks will be agreed with your Team Leader
is for...

Camera registration
Camera registration

Everyone that intends to take photos or video must register

Games Starters: complete the form whilst you collect your uniform

Spectators & others: event marshals and information/help desks will have forms
Dogs
Sorry no dogs Allowed on site

Except assistance dogs
is for...

First aid
First aid

- First aid will be provided by St. John’s Ambulance
- Paramedic services will be provided by East Midlands Ambulance Service
- First aid points located around the venue
- Locations will be confirmed in your pre-shift briefings
Games Starters
is for...
is for...

Left luggage
Lost/found children
Lost property
Left/Lost Luggage

- No ‘Left Luggage’ facilities on any venue
- Don’t bring valuables
- Lost items will be taken to Games information/help desks & logged
Lost/Found Children / person at risk

**Lost**
- Report to welfare team
- If immediate concern - inform Welfare Manager
- 5 minute search of immediate grounds
- Inform Welfare and Events Manager
- Inform police after 20 minutes
- Log on incident form

**Found**
- Contact site welfare team
- Ensure 2 Games Starters/event team stay with them
- If the young person cannot be reunited contact the police
- Complete Lost/Found Report Form

PA announcements will only be made in agreement with Safeguarding/Event Manager/Police etc.
is also for...
is for...

Merchandise Media
Merchandise

- You can buy merchandise online: www.cpsport.org/nottingham-2015-world-games/
- Also sold on-site
- Some merchandise will be sold at information/help desks
Media

- All media should be directed to the media team
- Registrations for media will be in the Harvey Hadden information/help desk
- We ask that you do not accept any interviews with the media without speaking to the media team first
is for...

No Smoking
Smoking

No smoking anywhere on site
is for...

Observers
Observers

- There will be a group of observers from the Spanish/Catalonian Federation at the event.
- May ask questions
- But shouldn’t interfere with Games roles
Parking Prohibited items
Parking

No parking on site

Trying to arrange parking at local schools
Prohibited items

- No alcohol
- No drugs
- No ambush marketing
is for...

Safety
Security
Sickness/ill-health
Signing in & out
Safety

➤ Make yourself familiar with fire exits and muster points
➤ Be careful when lifting any objects
➤ Don’t put yourself in any unsafe situations
➤ Follow any instructions you are given
➤ Report any safety concerns to your Team Leader
Security will be present at the site entrances.

Ticket & accreditation checks will take place - No entry without either of them.
Sickness & ill-health

- If you are unable to make your shift then you should inform the Volunteer hotline as soon as possible
- If you become ill during your shift you should inform your team leader ASAP
Signing in & out

- ALL Games Starters must sign in with their Team Leader upon arrival for their shift
- And sign out with them before they leave the Games venue
is for...

Uniform
Uniform

We will provide

You will need to provide

Supported by
is for...

Tickets
Tickets

► Tickets for the Games can be purchased from...(date and/or website)

► Tickets will be required to access any of the Games competitions

► Athletics will be the only sport with numbered seating
is for...

Volunteer room
Volunteer village
Volunteer room

- There will be a volunteer break room on site
- This will be shared with the Games Officials
- It won’t be locked, but will have limited access
- There will be NO lockers
Volunteer village

- Booking links received via email
- Rooms available at £15 per person per night
- Self-catering
- 24hr security
- Free parking & good bus links
- Planning a programme of activities in the village in the evenings
is for...

Weather

Welfare
Weather

- **It will be summer, it may be hot:** please bring sun cream etc. to suitably protect yourself.

- **It will be in England, it may rain:** we will provide ponchos in the event of rain.
Welfare

► Remember your training from May
► Refer any concerns you may have to a member of the welfare team
► Think about your own welfare too